



INTERNAL REGULATIONS

KSKA

Kase Ha Shotokan Ryu Karate-Do Academy

December 2023

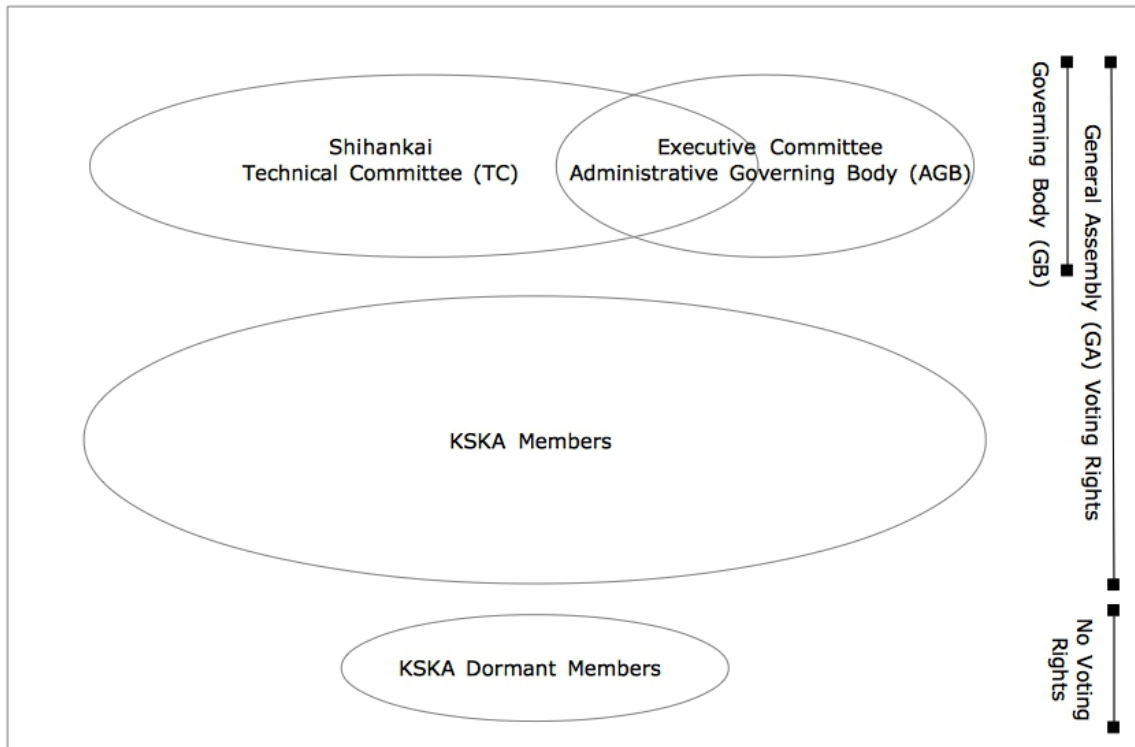


TABLE OF CONTENTS

ORGANISATION CHART.....	03
ARTICLE 0: FORMATION & REGISTERED OFFICE.....	04
ARTICLE 1: NAME & OBJECTIVES.....	04
ARTICLE 2: COMMUNICATION & SYMBOL.....	04
ARTICLE 3: MEMBERSHIP.....	04
ARTICLE 4: FUNDS & CONTRIBUTIONS.....	05
ARTICLE 5: KSKA BODIES.....	05
ARTICLE 6: SHIHANKAI	06
ARTICLE 7: EXECUTIVE COMMITTEE.....	06
ARTICLE 8: AUDITORS.....	08
ARTICLE 9: EXCLUSION & SUSPENSION OF MEMBERS.....	08
ARTICLE 10: AMENDMENTS TO THE ARTICLES OF ASSOCIATION.....	09
ARTICLE 11: DISBANDING.....	09
ARTICLE 12: LEGAL EFFECT OF THE INTERNAL REGULATIONS.....	09
ADDENDUM.....	10
LIST OF FOUNDING MEMBERS	
LIST OF CURRENT SHIHANKAI & EXECUTIVE COMMITTEE MEMBERS	
LIST OF RETIRED SHIHANKAI & EXECUTIVE COMMITTEE MEMBERS	



ORGANISATION CHART



ARTICLE 0: FORMATION & REGISTERED OFFICE

Formed in 2001 by the late Taiji Kase Sensei, the Kase Ha Shotokan Ryu Karate-Do Academy vzw operates from the registered office based in Belgium, in the Flanders Region, Herkenrodebosstraat 40, 3511 Hasselt, in the legal district of Hasselt and is a non-profit organisation.

ARTICLE 1: NAME & OBJECTIVES

- 1.1 The non-profit organisation's name is: Kase Ha Shotokan Ryu Karate-Do Academy, or, in abbreviated form, KSKA.
- 1.2 The KSKA is a voluntary organisation with membership open to all, irrespective of race, political or religious convictions.
- 1.3 No individual Karate academy, school or sports organisation may use the name of, or so describe itself as, Kase Ha Shotokan Ryu Karate-Do Academy (KSKA).

ARTICLE 2: COMMUNICATION & SYMBOL

- 2.1 Routine correspondence is to be sent to the Secretary by email and will duly be distributed from there.
The email-address is secretary@sk-academy.org
- 2.2 The KSKA's working language is English. Official documents shall be drawn up in Dutch and English.
- 2.3 The KSKA's symbol is the Japanese Kanji GI in stylised, circular form. It is the symbol for moral obligation, ultimate expression of honour and dignity for a warrior, and also refers to the founders of the Shotokan Ryu style, Gichin Funakoshi and his son Yoshitaka Funakoshi.

ARTICLE 3: MEMBERSHIP

- 3.1 Karateka registered as Sandan or higher by the KSKA or another karate organisation approved by the KSKA Shihankai may be registered individually as members of the KSKA.
- 3.2 New members are accepted by the Shihankai after submitting an application for membership.
- 3.3 The application has to be sent to the KSKA Secretary.
- 3.4 Newly accepted members obtain the status of 'Academy Member' by the decision of the Shihankai or after being a provisional member for the period of one year.



- 3.5 Provisional members don't have voting rights and cannot apply for a KSKA Dan-Grading.
- 3.6 All members pay an annual membership fee.
- 3.7 Any member who fails to pay his/her subscription in good time becomes a dormant member, which means that all their membership rights are suspended.
- 3.8 Members may lose their status as members by:
 - 3.8.1 Resigning.
 - 3.8.2 Failing to pay their subscription in good time 2 years running.
 - 3.8.3 Being barred by the Shihankai and the Executive Committee.

ARTICLE 4: FUNDS & CONTRIBUTIONS

- 4.1 The KSKA shall acquire its own funds so as to be self-supporting.
- 4.2 The KSKA's funds come from: annual subscriptions, fees for Dan grading, fees for training courses, gifts and contributions. The KSKA may engage in any activities in order to obtain the funds it requires to operate.
- 4.3 The membership fee is payable annually by the end of March at the latest.
- 4.4 The General Assembly approves the amount of the subscription on a proposal by the Executive Committee and the Shihankai.

ARTICLE 5: KSKA BODIES

The bodies of the KSKA are as follows:

- 5.1 The governing body:

Shihankai (Technical Committee) and

Executive Committee (Administrative Governing Body)

- 5.2 General Assembly

- 5.3 Auditors



ARTICLE 6: SHIHANKAI (Technical Committee)

- 6.1 The essential principle that the KSKA is a school for the ultimate form of training in Karate-Do makes the Shihankai (the Technical Committee) its most important body.
- 6.2 The Shihankai is ultimately responsible for the moral and technical development of a pure line of Kase Ha Shotokan Ryu Karate-Do.
- 6.3 Within the KSKA, the Shihankai is responsible for Dan gradings in compliance with its requirements, as laid down in the KSKA Dan Grading Syllabus.
- 6.4 All members of the Shihankai have the same voting rights.
- 6.5 The Shihankai takes its decisions by a simple majority.
- 6.6 Members of the Shihankai must be graded to at least Godan in the KSKA.
- 6.7 When a member of the Shihankai is replaced or new members admitted they must be approved by the Executive Committee.
- 6.8 The Shihankai may appoint active members to the position of 'Assistant Shihankai' or 'Shihankai Member'.
- 6.9 Minutes of meetings must be recorded in writing and confirmed as being accurate also as agreed by the Shihankai through recognition and approval by means of a signature.

ARTICLE 7: EXECUTIVE COMMITTEE (Administrative Governing Body)

- 7.1 The Executive Committee is made up of at least the President, Vice-President, Secretary and Treasurer.
- 7.2 The Executive Committee is elected for a period of 2 years.
- 7.3 The members of the Executive Committee may be re-elected.
- 7.4 Members of the Executive Committee stay in power until a new candidate is elected by the General Assembly.
- 7.5 The members of the Executive Committee are put forward by the Shihankai and elected by the General Assembly.
- 7.6 If one or more members of the Executive Committee resign within their term of office, the Executive Committee shall co-opt, with the approval of the Shihankai this position for the remainder of this term.



7.7 Executive Committee elections will be held annually, but the following positions are rotated bi-annually in order to maintain the consistency of the Executive Committee. Each Executive Committee will then serve in post for a period of two years prior to re-election.

7.7.1 President and Secretary – year one

7.7.2 Vice-President and Treasurer – year two

7.8 The Executive Committee has full authority to conduct the day-to-day business of the KSKA.

7.9 The Executive Committee decides the amount of fees payable to any person working for the KSKA.

7.10 The President powers are as follows:

The President:

- a) is the academy's fully authorised legal representative. They may delegate authority to third parties in order to represent the academy even if they are not members.
- b) will chair the general assemblies of the KSKA or nominate a substitute in their absence.
- c) will direct the secretary to take the measures required to implement the assemblies' decisions.
- d) will chair events organised by the KSKA or nominate a substitute in their absence.
- e) is responsible for presenting decisions taken by the Executive Committee or the Shihankai to the General Assembly for ratification, when necessary.

7.11 The Vice-President powers are as follows:

The vice-president will assume the responsibilities of the President in their absence or at their request.

7.12 The Secretary's powers are as follows:

The Secretary:

- a) is responsible for the receipt of and replying to correspondence relating to KSKA activities.
- b) will liaise between members of the KSKA.
- c) is responsible for sending out information on the date and the agenda for meetings.
- d) is responsible for drafting the minutes of the General Assembly and circulating them and any other decisions to KSKA members.



e) on completion of their term of office, the former Secretary shall return all KSKA-related files and documents to the academy.

7.13 The Treasurer's powers are as follows:

The Treasurer:

- a) is responsible for collecting the annual membership fee.
- b) is responsible for keeping the KSKA list of members up to date.
- c) is responsible for keeping the KSKA Dan Grading Register up to date.
- d) is responsible for keeping an appropriate, complete and correct account of, inter alia, funds and donations received by or available to the KSKA.
- e) is responsible for paying the KSKA's outstanding accounts in good time and notifying the Governing Body if these exceed available funds.
- f) is to prepare a financial report and budget in time to submit to the General Assembly for approval.

ARTICLE 8: AUDITORS

8.1 The auditors are elected annually just before the General Assembly.

8.2 The auditors are not members of the Governing Body.

8.3 The auditors' task is to audit the annual accounts and to submit their written or oral report to the General Assembly for approval.

ARTICLE 9: EXCLUSION & SUSPENSION OF MEMBERS

9.1 Members may be excluded or suspended by the Shihankai and Executive Committee in accordance with the legislation on non-profit organisations. No grounds need to be given for this decision. The exclusion must be approved by the General Assembly.

9.2 Suspension may be for a fixed or indefinite period. Exclusion is permanent.

9.3 During the period of suspension, the member concerned may not take part in any official KSKA event or Dan grading.



ARTICLE 10: AMENDMENTS TO THE ARTICLES OF ASSOCIATION

Amendments to the Articles of Association are initially presented by the Executive Committee or a member of the Shihankai. Amendments of the articles must be approved by the Governing Body prior to the proposal to the General Assembly.

ARTICLE 11: DISBANDING

11.1 The funds and property may not be distributed amongst the members.

11.2 After the outstanding accounts have been paid, the surplus funds must be used for non-profit aims of a social or humanitarian nature.

ARTICLE 12: LEGAL EFFECT OF THE INTERNAL REGULATIONS

The internal regulations take effect on the day on which they are accepted, 09/06/2024



ADDENDUM:

LIST OF FOUNDING MEMBERS

The founding members of the Kase Ha Shotokan Ryu Karate-Do Academy non-profit organisation are the 6 members of the Shihankai that make up the Technical Committee and the 2 Executive Committee members that were selected by the late Taiji Kase Sensei:

Shihankai members:

Dirk Heene
Herkenrodebosstraat 40,
B-3511 Kuringen Hasselt (Belgium)
Nationality: Belgian
Profession: Teacher (retired)

James Martin
21 Hayston Road
Carrickstone
Cumbernauld G68 0BS (Scotland)
Nationality: Scottish
Profession: Manager (retired)

Velibor Dimitrijević
Obilicev Venac 18
18000 NIS (Serbia)
Nationality: Serbian
Profession: Mechanical Engineer

Michaylo Fedyk
34 Belvedere Avenue
Sutton Leach
St.-Helens
Merseyside WA94PZ (England)
Nationality: English
Profession: Sports Development Officer (retired)

Pascal Lecourt
739 Chemin de la Bouleautière
F-76116 Ry (France)
Nationality: French
Profession: Karate Teacher

Pascal Petrella
Am Klosteracker 21
D-79282 Ballrechten-Dottingen (Germany)
Nationality: German
Profession: Manager



Executive Committee members:

Dirk Heene, President
 Herkenrodebosstraat 40,
 B-3511 Kuringen Hasselt (Belgium)
 Nationality: Belgian
 Profession: Teacher (retired)

James Martin; Vice President
 21 Hayston Road
 Carrickstone
 Cumbernauld G68 0BS (Scotland)
 Nationality: Scottish
 Profession: Manager (retired)

Spiros Drossoulakis, Secretary
 Epikleous 18
 Patssia 1143
 Athens (Greece)
 Nationality: Greek
 Profession: Captain (retired)

Alan Howard Armstrong, Treasurer
 19, Jubilee Drive
 Bredon
 Tewkesbury GL20 7QJ (England)
 Nationality: English
 Profession: Management Consultant

LIST OF CURRENT SHIHANKAI & EXECUTIVE COMMITTEE MEMBERS

Shihankai members:

Dirk Heene Herkenrodebosstraat 40, B-3511 Kuringen Hasselt (Belgium) Nationality: Belgian Profession: Teacher (retired)	2001 – to date
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James Martin 21 Hayston Road Carrickstone Cumbernauld G68 0BS (Scotland) Nationality: Scottish Profession: Manager (retired)	2001 – to date
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Michaylo Fedyk 34 Belvedere Avenue Sutton Leach	2001 – to date
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St.-Helens
 Merseyside WA94PZ (England)
 Nationality: English
 Profession: Sports Development Officer (retired)

Pascal Petrella 2001 – to date
 Am Klosteracker 21
 D-79282 Ballrechten-Dottingen (Germany)
 Nationality: German
 Profession: Manager

Nico Ibscher 2017 – to date
 Beerwalder Straße 6
 01744 Dippoldiswalde (Germany)
 Nationality: German
 Profession: Finance Manager

Juan Pablo Delgado Herrera 2017 - to date
 Mineras, 1. Esc-1.
 11100 - San Fernando - Cádiz (Spain)
 Nationality: Spanish
 Profession: Teacher

Executive Committee members:

Dirk Heene, President 2001 – to date
 Herkenrodebosstraat 40,
 B-3511 Kuringen Hasselt (Belgium)
 Nationality: Belgian
 Profession: Teacher (retired)

James Martin, Vice President 2001 – to date
 21 Hayston Road
 Carrickstone
 Cumbernauld G68 0BS (Scotland)
 Nationality: Scottish
 Profession: Manager (retired)

Tom Van Achte, Secretary 2022 – to date
 Eikenvelden 178
 B-2440 Geel (Belgium)
 Nationality: Belgian
 Profession: Music Producer

Livia Castro, Treasurer 2016 - to date
 Weg naar As 198
 B-3600 Genk (Belgium)
 Nationality: Belgium
 Profession: Karate / Fitness Instructor



LIST OF RETIRED SHIHANKAI & EXECUTIVE COMMITTEE MEMBERS

Shihankai members:

Velibor Dimitrijević Obilicev Venac 18 18000 NIS (Serbia) Nationality: Serbian Profession: Mechanical Engineer	2001 - 2017
Pascal Lecourt 739 Chemin de la Bouleautière F-76116 Ry (France) Nationality: French Profession: Karate teacher	2001 - 2016

Executive Committee members:

Spiros Drossoulakis, Secretary Epikleous 18 Patssia 1143 Athens (Greece) Nationality: Greek Profession: Captain (retired)	2001 - 2009
Alan Howard Armstrong, Treasurer 19, Jubilee Drive, Bredon Tewkesbury GL20 7QJ (England) Nationality: English Profession: Management Consultant (retired)	2001 - 2016
Gerhard Scheuriker, Secretary Friedrichstal, Leipziger Strate 3 76297 Stutensee (Germany) Nationality: German Profession: Manager	2009 - 2013
Mike Cowburn, Secretary The Pines, Bank End Road Blaxton, Doncaster DN9 3AN (England) Nationality: English Profession: Risk Services Manager	2013 - 2022

